

A G E N D A

Audit and Corporate Governance Committee

Date: **Friday, 22nd September, 2006**

Time: **10.00 a.m.**

Place: **Brockington, Hereford**

Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

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**County of Herefordshire
District Council**

AGENDA

for the Meeting of the Audit and Corporate Governance Committee

To: Councillor A.C.R. Chappell (Chairman)

Councillors Mrs. P.A. Andrews, H. Bramer, T.M. James, J.G. Jarvis,
R.I. Matthews, Mrs. S.J. Robertson,

In Attendance: Mr T Tobin (Audit Commission) and Councillor R.M. Wilson, Cabinet Member (Resources)

	Pages
1. APOLOGIES FOR ABSENCE	
To receive apologies for absence.	
2. NAMED SUBSTITUTES	
To receive any details of Members nominated to attend the meeting in place of a Member of the Committee.	
3. DECLARATIONS OF INTEREST	
To receive any declarations of interest by Members in respect of items on the Agenda.	
4. MINUTES	1 - 6
To approve and sign the minutes of the meeting held on 30th June, 2006.	
5. TERMS OF REFERENCE	7 - 10
To note the Terms of Reference, attached at Appendix 1, which were approved by Council at its meeting on 28th July, 2006.	
6. AUDIT COMMISSION ANNUAL GOVERNANCE REPORT	11 - 38
To receive the Audit Commission's Annual Governance Report, in line with good practice.	
7. CODE OF CORPORATE GOVERNANCE	
To consider and approve the Council's draft Code of Corporate Governance attached at Appendix 1. (<i>Report to Follow</i>).	
8. AUDIT CHARTER	39 - 48
To approve the updated draft Audit Charter.	
9. RISK MANAGEMENT POLICY	
To consider the draft Risk Management Policy and its recommendations for recommendation to Cabinet. (<i>Report to Follow</i>).	

10. UPDATE ON THE COUNCIL'S STATEMENT ON INTERNAL CONTROL	49 - 52
To note the outcome of the Audit Commission's review of the Council's 2005/6 Statement on Internal Control.	
11. USE OF RESOURCES IMPROVEMENT PLAN	53 - 62
To note the progress in relation to the Use of Resources Improvement Plan.	